

Sarasota YMCA Sharks 2017-2018

Thank you for being a member of the Sarasota Family YMCA and the Sarasota Sharks! In the Fall of each year we have a re-registration process for all families associated with the Sharks program. The registration is necessary for all athletes in order to become USA Swimming and Florida Swimming registered athletes. An invoice will be placed on your account and athletes will be processed through Florida Swimming electronically for the 2018 calendar year.

This document outlines the fee structure for 2017-2018 and the Team Unify electronic billing that is utilized within our organization.

Fee Structure and Billing

1. Registration fees (below) will be invoiced on all Sharks accounts September 1st with payment by October 1st.
2. A \$180 registration fee will apply for all members, excluding pre-team which will be \$90. In a multiple athlete family each additional athlete will be an additional 10% discount on the \$180 registration fee. For example, if there are 3 children the first child would be \$180, the second would be \$162 and the third would be \$145.80.
 - a. Registration fee covers Florida Swimming/USA Swimming registrations which provides:
 - i. Florida Swimming/USA Swimming provides excess accident and liability insurance
 - ii. Ability to track your times and improvement through USA Swimming times database
 - iii. Six Issues of USA Swimming's Splash Magazine
 - iv. Access to all Florida Swimming and USA Swimming sanctioned meets
 - b. Administrative costs
 - c. Latex Cap (1 per year)
 - d. General team equipment. (i.e. Kickboards)
3. A \$5 Meet Surcharge will be assessed for any athlete entered in a U.S. Swimming sanctioned meet. This will cover:
 - a. Processing of meet entries.
 - b. Relay costs
 - c. Minor coaches expenses
4. The Sharks practice 50 weeks of the year. Monthly dues are calculated by taking the annual cost of each group and dividing the payments into 12 monthly installments. Swimmers will not be taken off of the roster for a family vacation or absence for several weeks unless it is proven to be medically necessary. If a family requests suspension of their account for a month or more there will be a \$20 account suspend fee applied prior to Suspending the account.
5. The expectation is that you stay current with your bill and pay in a timely manner. The more efficient we run our business the more time we can spend with your athlete! If there are extenuating circumstances please communicate with the administrative staff.

6. If your account is overdue and a payment has not been made after 45 days there will be a \$10 late fee.
 - a. Example: We bill on the 1st if your account has not been paid by the 15th of the next month, the \$10 will be assessed.
 - b. If your bill has an outstanding balance for longer than 60 days you will not be able to sign up for meets. This will be done automatically through the system. Shark shop purchases will not be allowed if there is an outstanding balance for longer than 60 days.

Team Unify- Billing

1. All monthly dues, Shark Shop purchases, Meet Fees and Travel Trips are paid through our Team unify Software.
2. We don't have the ability to process AMEX in Team Unify but Bank Draft, Visa, MC and Discover are all accepted forms of payment.
3. Each family must have a credit/debit card or bank account associated with their account. It is the account holder's responsibility to ensure that credit cards are kept up to date and that payments are successful. Team Unify automatically sends an email notifying the account holder of failed payments. Please act promptly to fix failed transactions.
4. With Team Unify you can change out the Credit card on file, update phone numbers and addresses and look at invoices from current and past months.
 - a. If you need to **make a Credit Card payment** please follow the steps below:
 - i. Login to your sarasotasharks.org account
 - ii. Go to MY ACCOUNT/\$My Invoice Payment on the Left Sidebar
 - iii. Go to Make a Payment (enter credit card information and SAVE)
 - b. If you need to **replace a Credit Card** on file
 - i. Go to CC Profile and enter a new Card number
 - ii. If you want to remove a defunct card –please call the office so that it can be permanently removed from the account.
 - c. If you need to **view your monthly charges**
 - i. Go to MY ACCOUNT
 - ii. Go to MY INVOICE/PAYMENT
 - iii. Choose BILLING HISTORY
 - iv. Select INVOICE MONTH you would like to see

Most importantly click on ALL buttons (below) next to card information to ensure the card is able to be used.

- Use for **Fees Associated With Your Account**
- Use for **Lessons Specific Fees**
- Use for **On Demand Payments**

Team Unify- Communication

1. All communication from Coaches occurs through our Team Unify system. When you registered your swimmer with the program you provided an email address to use as the primary email for your Account.

2. You were sent an email asking you to 'Verify' your email address and ensure that you were not a 'Robot'. You must respond to that email in order to receive a subsequent email to set up your Account Password.
3. You must go through the above steps to ensure you receive communication from the Sarasota Sharks.
4. If you never received the 'Verification' email please contact Rachel Bowman, rbowman@thesarasotay.org to ensure the correct email is being used.
5. If you forgot the password on your account there is a prompt on the login screen to reset your password.

Monthly Dues and Group Structure

1. There will be a Monthly Dues increase for Groups effective September 1st.
 - a. Listed next to the Group name is the Monthly dues for that group.
 - b. Scholarships are available through the Sarasota Sharks. Please see Rachel Bowman in the office to receive an application.

Group Name	Dues
White 2	\$67
Black 2	\$67
Gold 2	\$87
Junior 2	105
White	\$87
Black	\$118
Gold	\$134
Junior	\$175
Senior 3	\$146
Senior 2	\$177
Senior 1	\$187

Program Progression

There are many ways to progress through the sport of swimming. Groups become more specific throughout the Sharks program. Correct group and size are essential to ensuring quality coaching for the individual, group, and team. As in any organization, there has to be some order and structure and these groups are designed to be a guideline. Coaches at times will make moves outside these definitions due to situations at the swimmer, group and team levels. Becoming a great swimmer is a marathon, be patient!

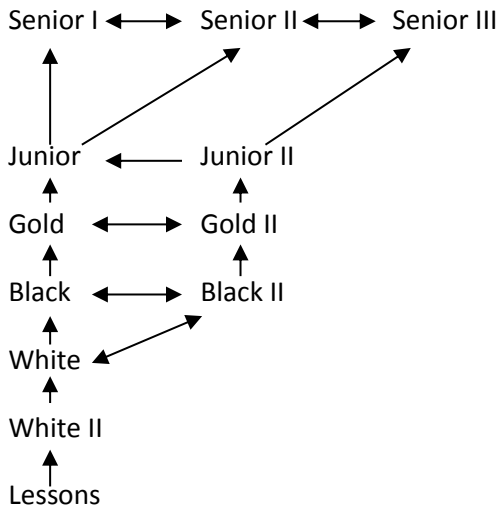
Things to remember

- 1.) Move ups are a coaching decision.
- 2.) The staff has nothing to gain by your athlete's lack of progression
- 3.) Group placement is not a statement on the long term success of your child.

Some Factors Associated with Group Movement

Actual Age
Physical Age
Mental Age (maturity)
Achievement

Attendance
Work Ethic
Training Ability



Thank you for your support and for helping us to continue our long tradition of developing champions!